

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**



Your COVID-19 Safety Plan

Community sporting competitions and full training activities

Business details

Business name	Northern Sydney Oztag
Business location (town, suburb or postcode)	Naremburn
Completed by	Luke Manahan
Plan approved by	Bill Harrigan
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Effective date	7 December 2020
Date completed	7 December 2020

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

PPE gear provided. Signage re COVID-19 posted at venue. Soap & sanitizer provided at venue. More detail contained in Oztag Safety Plan.

Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing, wearing masks and cleaning, and how to manage a sick visitor.

All competition staff & COVID-19 safety officers will or have completed the Infection

Control Training COVID-19 certificate. The other requirements are detailed in the Oztag safety plan.

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

Yes

Display conditions of entry (website, social media, venue entry).

Noted

If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.

Where applicable place posters and any instructions related to the competition. See Oztag safety plan.

Other types of venues or facilities within the premises must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the main premises on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured where these sub-premises are indoor gyms, nightclubs, dine-in hospitality venues, pubs and bars.

Contact details are given on a team registration form. Players sign in each night.

Physical distancing

Ensure the number of people in a facility does not exceed one person per 2 square metres of publicly accessible space (excluding staff) to a maximum of 3000 people.

Contained in Oztag safety plan.

Up to 50 performers can sing indoors with no cap on performers outdoors. All singers should face forwards and not towards each other, have physical distancing of 1.5 metres between each other and any other performers, and be 5 metres from all other people including the audience and conductor. It is recommended that audience

members and congregants older than 12 wear masks if singing or chanting.

N/A

Minimise co-mingling of participants from different games and timeslots where possible. For mass participation events, stagger the starting times for different groups to minimise crowding where possible.

Contained in Oztag safety plan.

Support 1.5m physical distancing where possible, particularly at points of mixing or queuing such as food and drink stations, toilets and entrance and exit points. There should be 1.5m physical distance between seated groups where practicable, including in non-ticketed or grass areas.

Contained in Oztag safety plan.

Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times.

Addressed in Oztag safety plan.

Where possible, encourage participants to avoid carpools with people from different household groups.

Addressed in Oztag safety plan.

Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.

Addressed in Oztag safety plan.

Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.

Showers and change rooms should remain locked but if used maintain numbers inside at any time.

Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.

Addressed in Oztag safety plan.

Use telephone or video platforms for essential staff meetings where practical.

Noted but not applicable at the venue.

Review regular business deliveries and request contactless delivery and invoicing where practical.

N/A

Hygiene and cleaning

Adopt good hand hygiene practices.

Addressed in Oztag safety plan.

Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.

Addressed in Oztag safety plan.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.

Bathrooms to be inspected regularly, cleaned and stocked.

Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.

Addressed in Oztag safety plan.

Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.

Addressed in Oztag safety plan.

Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently

touched areas and surfaces, including in communal facilities, several times per day.

Addressed in Oztag safety plan.

Clean indoor hard surface areas used for high intensity sports with detergent and disinfectant after each use.

Addressed in Oztag safety plan.

Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.

Addressed in Oztag safety plan.

Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.

Addressed in Oztag safety plan.

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.

Notes

Staff should wash hands thoroughly with soap and water before and after cleaning.

Noted

Encourage contactless payment options.

Addressed in Oztag safety plan.

In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

N/A

Record keeping

Keep a record of name, contact number and entry time for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practicable, for a period of at least 28 days. Electronic collection (e.g. using a QR code) of contact details for each person is strongly encouraged. Any paper records must be entered into an electronic format such as a spreadsheet within 12 hours. Records must be provided as soon as possible, but within 4 hours, upon request from an authorised officer.

Addressed in Oztag safety plan.

Ensure records are used only for the purposes of COVID-19 contact tracing and are collected and stored confidentially and securely. When selecting and using an electronic method of record collection, take reasonably practical steps to protect privacy and ensure the records are secure. Consider the 'Customer record keeping' page of nsw.gov.au.

Noted

Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

Noted

Community sport organisations should consider registering their business through nsw.gov.au.

Noted

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

Noted

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes